ABSTRACT INSTRUCTIONS

Choosing a Track Category The track category is the topic under which your abstract will be reviewed and later published in the Foundation's online journal if accepted. During the submission process, authors will be asked to select one track category for the abstract. The Track Category which best describes the subject of the abstract should be chosen.
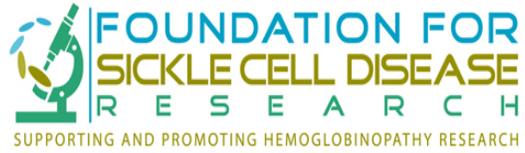
Abstract Structure Abstracts in all Tracks and without exception should be structured as follows:

- **Background**: Indicate the purpose and objective of the research, the hypothesis that was tested or a description of the problem being analyzed or evaluated;
- **Methods**: Describe the setting/location for the study, study design, study population, data collection and methods of analysis used;
- **Results**: Present as clearly and detailed as possible the findings/outcome of the study, with specific results in summarized form. Inclusion of gender breakdown of data is strongly encouraged;
- **Conclusions**: Briefly discuss the data and main outcome of the study. Emphasize the significance of the prevention, treatment, care and/or support, and implications of the results.

Gender Analysis in Abstracts Inclusion of gender breakdown of data is strongly encouraged, and should be provided as well as a comprehensive gender analysis in the results section whenever possible. If applicable, your abstract should include the number and percentage of men, women and children who participated in your research or project, and disaggregation of results by gender. If your research or project was specific to one gender, please indicate this.

Font A standard font, e.g. Arial, should be used when formatting the text. This helps to prevent special characters from getting lost when copying the text to the online abstract submission form. Ensure to check the final abstract with the system's preview function before submission, and edit or replace as necessary.

Word Limits The abstract text body is limited to 400 words. Titles are limited to 30 words.

A maximum of three tables and three graphs/images can be included: a graph/image (in JPG, GIF or PNG with ideally 600 dpi) counts as 50 words and a table counts as 10 words per row.

Abstract Fee Enter the invoice number of your abstract fee.   Your abstract will not be entered into the review process until the fee has been confirmed.